

Permit Application Progress Guide

Onsite Sewage System
Guide provided by: SCHD

1. Obtain a soil evaluation from an Indiana Registered Soil Scientist (IRSS). (see list) A copy of the soil evaluation will be sent to you, as well as, the SCHD. You will need to provide this evaluation to your chosen certified installer. **DISTURBING/ALTERING THE SOIL AFTER THE SOIL EVALUATION HAS BEEN COMPLETED MAY DEEM THE SITE UNSUITABLE AND REQUIRE RETESTING. YOU MUST PERMANENTLY MARK EACH SOIL BORING UNTIL INSTALLATION OF THE SYSTEM IS COMPLETE. IF BORINGS ARE NOT PERMANENTLY MARKED AND VISIBLE, A NEW SOIL EVALUATION MAY BE REQUIRED.**
2. Obtain an application packet from the SCHD and apply by submitting the following to the SCHD:
 - ☐ Completed application, signed by property owner (with correct parcel number). Incomplete applications will delay processing.
 - ☐ \$50.00 application fee (made payable to SCHD)
 - ☐ Copy of RECORDED property deed (recorded easement if applicable)
 - ☐ Copy of proposed floor plan and layout of the home (letter size 8.5x11) if bathtub(s) has jetted whirlpool, one copy of the tub specifications showing the gallon capacity is also required
3. After submissions are reviewed, the SCHD will issue MINIMUM specifications for an onsite sewage system. Specifications will be mailed to you in the envelope you have provided.
4. Select a Certified Septic System Installer from the current SCHD certified installer list.
5. Submit an onsite sewage system plan to the department for review. The plans must contain all applicable information required by the SCHD including but not limited to a complete set of plans of sufficient clarity, material/component check list, and trench detail if applicable. The

certified installer installing the system shall prepare and submit the required plan.

6. The SCHED will review all submitted paperwork. After reviewing the plan, the SCHED will approve or deny the submitted plan.
7. Once submitted plans are approved, the SCHED will conduct a site inspection of the approved plans provided the site has been mowed and staked by installer.
8. If the layout is approved, a permit for an on-site sewage system will be issued. If the layout is not approved, the installer will be contacted for revisions.
9. Once an on-site sewage system permit has been issued, you can apply for a building permit from the Spencer County Planning and Zoning Department.
10. A valid on-site sewage system permit is required before construction of an on-site sewage system can begin.
11. The installer shall notify the SCHED 48 hours prior to any covering of the underground portions of the system.
12. The SCHED may conduct inspections of all system components prior to covering and order any needed corrections. If the corrections are not or cannot be made, the permit will be revoked.

SPENCER COUNTY HEALTH DEPARTMENT

INDIANA REGISTERED SOIL SCIENTIST

Jack Coulter

Coulter Consulting
652 N 600 E
Paoli, IN 47454
812-723-2846
800-881-0029

Rebecca L. Langford

5301 Cunningham Dr
Evansville, IN 47711
812-425-1413
812-483-2544
langfordllc@gmail.com

Dave S. Ralston

Soil Tech, Inc.
5144 W Timberwood Drive
Newburgh, IN 47630
812-858-7003
800-684-1358
ralston@soiltech.com

IT IS THE RESPONSIBILITY OF THE HOMEOWNER TO PERMANENTLY MARK EACH SOIL BORING. IF SOIL BORINGS ARE NOT PERMANENTLY MARKED AND VISIBLE A NEW SOIL TEST WILL BE REQUIRED.

SOIL EVALUATION TIPS & RECOMMENDATIONS

- Boring area should cover a space of approximately 50' wide and 100' long
- Borings need to cover the upslope, downslope & middle of field bed, across the entire field bed
- Borings must be permanently marked
- **Following these tips and recommendations will help reduce the possibility of requiring additional borings**

The Spencer County Health Department is in no way endorsing any of the above listed scientist. We are simply providing a list of registered soil scientist we know to work in our area. If you would like more information regarding registered soil scientist visit <http://www.isco.purdue.edu/irss/index.html>.

Spencer County Health Department

Application for Private/Residential Sewage Disposal System

Date of Application _____

Applicant Name _____

Applicant Mailing Address - Street _____

City _____ State _____ Zip _____

Phone _____ email _____

PROPERTY ADDRESS/Driving Directions _____

Parcel No. _____ Township _____

New Home _____ Replacement _____ Repair _____ Reconnection _____

Number of Bedrooms or Bedroom Equivalents _____ Size of Lot (acres) _____

Water Supply: Public ☐ Private ☐ Grinder Pump: Yes ☐ No ☐ Jetted Tub: Yes ☐ No ☐

[This application will be considered pending until all the above necessary information as determined by the health officer or his designee has been provided by the property owner or his/her agent to the local health officer or designee. Completion of this application will not guarantee the issuance of a permit.]

NO CONSTRUCTION MAY BEGIN PRIOR to ISSUANCE of WRITTEN PERMIT.

I hereby agree that as consideration for the issuance of a permit for the construction of a private sewage disposal system as provided by the Spencer County Health Department Ordinance 2019-03 and 410 IAC 6-8.3, which regulates private sewage systems, that I will subscribe to and abide by the regulations governing the same.

I fully realize the penalties established for the violation of any provisions of Ordinance 2019-03 and 410 IAC 6-8.3, and I will notify the Spencer County Health Department for inspection and approval before covering the earth.

I fully acknowledge and agree that the Spencer County Health Department has made no representations as to the existence or non-existence of a public sewage system in the area of the above described property and the responsibility for determining the availability of these services is left to the applicant.

I fully acknowledge and agree that the Spencer County Health Department has made no representations as to the accuracy of the property boundaries of the above described property. The responsibility for determining these boundaries and location of the on -site sewage system within those boundaries is left to the applicant.

Spencer County Health Department

Application for Private/Residential Sewage Disposal System

I, _____, the owner of the above listed property agrees to assume all responsibility for the proper installation, maintenance and operation of the system.

Date _____ Signed _____

WARNING:

No guarantee is expressed or implied by the issuance or approval of this application. This application in no way guarantees the operation of the private sewage disposal system at the above referenced location, it only affirms that the system was applied to be installed according to prescribed standards.

Apply by submitting the following to the Health Department:

- ☐ Completed application ☐ \$50.00 application fee (made payable to SCHD)
- ☐ Copy of property deed ☐ Copy of house plans (letter size 8.5x11)

NAME OF INSTALLER _____

Note: Two (2) day advance notice is necessary before final inspection.

Office use only: [Receipt No. _____]

2020

SPENCER COUNTY HEALTH DEPARTMENT CERTIFIED ON-SITE SEWAGE SYSTEM INSTALLER LIST

EVRRARD CONSTRUCTION, INC 233 E CR 600 N Rockport IN 47635	DON EVRRARD TIM ROOS	O-812-362-8092 C-812-660-0721
KEMPF EXCAVATING, INC 2873 E CR 600 S Huntingburg IN 47542	SCOTT KEMPF AUSTIN KEMPF sjkempf@frontier.com	C-812-630-4046 O-812-326-2961 C-812-827-0318
MRH ENTERPRISES, LLC 5748 W CR 200 N Richland IN 47634	MAT HIGGINBOTTOM	F-812-649-9825 C-502-548-7831
mrhenterprises@hotmail.com		
BJ & RONNIE BALL 150 W RIMDSTAT ST Rockport IN 47635		C-812-660-0740
BETTAG PLUMBING & HEATING, INC 915 MAIN ST PO BOX 34 Ferdinand IN 47532	ADAM STECKLER RILEY SCHWOEPE EDWARD MEYER KEVIN HALL bettagph@psci.net	O-812-367-1561 C-812-630-5235
FROBETER EXCAVATING 1766 W CR 300 S Rockport IN 47635	LEE FROBETER	C-812-660-0511
lfrobeter@yahoo.com		
LANDERS TRUCKING & EXCAVATING, INC. 16785 N SR 66 Magnet, IN 47520	HERB LANDERS	O-812-843-5071 C-812-449-6679
hlandersjr@psci.net		
QUALITY CRAFT CONSTRUCTION INC 106 S Washington St PO Box 295 Dale IN 47523	ALAN MEUNIER BRAD KIPPENBROCK	O-812-937-2722 C-812-499-1488
ameunier@psci.net		
SHECKELLS CONSTRUCTION 4396 S. SR 66 English, IN 47118	JAMIE SHECKELLS	O-812-739-4373 C-812-739-2259
Sheckellsconstruction@yahoo.com		
YOUNG, KEN 774 N CR 575 W Richland, IN 47634		C-812-549-7260
Keyoung60@yahoo.com		

All Installer's listed above are certified to install Gravity Feed and Flood Dosed systems (unless noted).

Spencer County Plan Commission
200 Main St. RM 12
Rockport, Indiana 47635
Telephone 649-6010
Fax 649-6481

Zoning Requirements for Building a Residence

Spencer County Zoning Ordinance Section 2.8-4 - In no case shall there be more than one residential building and its accessory buildings on one lot except a farm tenant dwelling may be erected on the same tract as the main farm dwelling.

Spencer County Zoning Ordinance Section 5.3 & 6.3 - No residential structure shall be erected unless said structure, when completed, shall have frontage on a street, as defined herein, and shall be in conformity with the following requirements; unless additional lot area is required to be in conformance with any federal, state or local health or environmental agency, or unless the requirements of the Subdivision Control Ordinance of Spencer County have been met.

	Minimum Width at Front Building Line (road frontage)	Minimum Net Site Area
If served by individual well or septic tank	100'	43,560 sq. ft. (1 acre)
If served by public or other approved community water or sewer system	100'	21,780 sq. ft. (1/2 Acre)

Spencer County Zoning Ordinance Section 5.4 & 6.4 - No building shall be erected for residential purposes having a floor area of less than seven hundred (700) square feet, exclusive of unenclosed porches, terraces, and garages.

If you have any questions, or need more information, please call the Plan Commission office at (812)649-6010. Forms and information are also available on the Plan Commission page of the County's website - spencercounty.in.gov.

Thank You,
Kay Erwin
Plan Commission Administrator